# Task: Submit Test Result

### **Description:**

After a material sample record has been saved in the DIME database, test results associated with the material sample can be submitted to the DIME database. These instructions describe the process to submit test results associated with a material sample. For instructions on how to create a new material sample record, how to search for a sample record, and how to assign a test, please refer to their instructions files.

### Who can perform this task?

Users are from external organizations with uploading privileges.

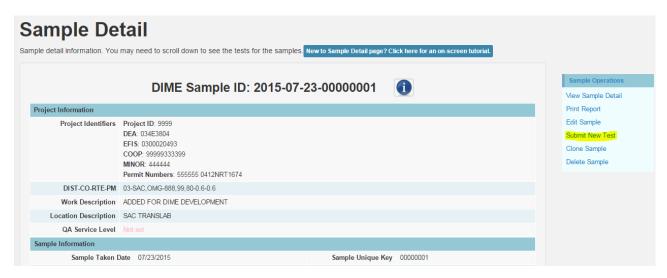
### **Steps:**

1. Log into DIME by entering your Email and Password at the following login page: <a href="https://dime.dot.ca.gov/index.php?r=site/login">https://dime.dot.ca.gov/index.php?r=site/login</a>

## **Upload DIMEXML File**

Please check upload DIME XML file instructions for more details.

2. Click on the 'Submit New Test' link on the right side of the 'Sample Detail' page.



3. Select Test Method and click the 'Next' button to load the input form.

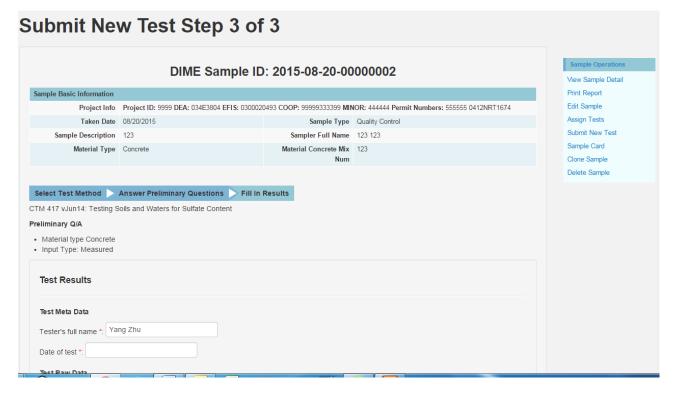
# **DIME Instructions**

#### **Submit New Test Step 1 of 3** DIME Sample ID: 2015-08-20-00000002 View Sample Detail Project Info Project ID: 9999 DEA: 034E3804 EFIS: 0300020493 COOP: 99999333399 MINOR: 444444 Permit Numbers: 555555 0412NRT1674 Edit Sample Taken Date 08/20/2015 Sample Type Quality Control Assign Tests Submit New Test Sampler Full Name 123 123 Sample Description 123 Sample Card Material Type Concrete Material Concrete Mix 123 Delete Sample Select Test Method Answer Preliminary Questions Fill In Results Select a test method

4. Answer preliminary questions for the test. Click on the 'Load Input Form' button.



# **DIME Instructions**



5. Fill in the fields and click on the 'Save' button at the bottom of the page to submit. Fix the errors if there are any. Example is shown below.

